

# FENDALTON BADMINTON CLUB

## CONSTITUTION

### NAME

The club will be named **Fendalton Badminton Club** and will be affiliated to:

*Badminton Canterbury Incorporated*

### OBJECTIVES

The objectives of the club are:

- To provide a safe and enjoyable badminton experience for members and casual players
- To promote the growth and development of badminton
- To ensure a duty of care to all members

### 1. MEMBERSHIP

Members will be subject to the regulations of this Constitution and by joining the club will agree to accept these regulations.

Individuals may apply to join the club as members and must provide their full legal name, contact details, and complete payment of the applicable membership fee.

Members' personal details may be provided to Badminton Canterbury Incorporated for the purposes of affiliation administration.

Members' personal details will not be shared with any other party without their consent.

The committee retains the right to reject the application of a potential member if they do not abide by the regulations of this Constitution.

The committee retains the right to terminate an individual's membership in the event of non-payment of membership fees or a breach of this Constitution.

The committee, at its discretion, may grant life membership to an individual in recognition of their service to the club. Life members enjoy the same benefits as members including voting rights at Annual General Meetings and are not required to pay annual membership fees.

### 2. MEMBERSHIP FEES

Membership fees will be set annually at the Annual General Meeting. Fees will be recommended by the committee and approved by members.

Membership fees apply from one Annual General Meeting to the next i.e. once an individual has paid the applicable fee in full, the individual is considered a paid member until the next Annual General Meeting.

A regular casual player may, at the committee's discretion, pay a discounted membership fee offset by the total amount of casual fees already paid.

### 3. OTHER FEES

Fees for casual players, one-off events, or recurring events that are not considered by the committee to be a part of the normal club season may be altered or revised by the committee at any time.

### 4. CASUAL PLAYERS

Casual players will be permitted to participate in regular and one-off events at the committee's discretion.

The committee retains the right to disallow participation of a casual player if they do not abide by the regulations of this Constitution.

The committee retains the right to place a temporary hold on the participation of casual players if it is judged to be in the interests of members.

## 5. OFFICERS OF THE CLUB

The officers of the club will be elected annually by the standing members at the Annual General Meeting. Officers will retire and become immediately eligible for re-appointment at each Annual General Meeting.

The officers and their responsibilities are as follows:

- President : has overall responsibility for the club's operation and long-term success
- Treasurer : has responsibility for the financial well-being of the club, including maintaining financial records and presenting an annual statement of accounts at the Annual General Meeting
- Secretary : has responsibility for maintaining records of the club including minutes of Annual General Meetings

## 6. COMMITTEE

The committee comprises the officers of the club, and members who volunteer to support the club either in a specific role or as a general committee member.

Committee members will be elected annually at the Annual General Meeting.

The committee is responsible for adopting and revising policies and rules that affect the operations of the club. The committee is responsible for considering and executing any disciplinary action against members or casual players who infringe the regulations of this Constitution.

Committee members will receive no monetary benefit and agree to support the club on a voluntary basis only.

Any disputes between committee members regarding decisions affecting the operations of the club may be referred to a mutually agreed upon third party for mediation.

## 7. FINANCE

Financial assets of the club will be held in a non-profit organisation bank account.

The officers of the club will be signatories to this account and any expenditure will be approved by no fewer than two officers.

Additional committee members may also become signatories to this account by approval of members at the AGM.

The Treasurer is responsible for maintaining records of the income and expenses of the club and will present a statement of annual accounts at each Annual General Meeting.

## 8. ANNUAL GENERAL MEETINGS

Notice of Annual General Meetings (AGM) will be advised by the President or Secretary.

Nominations for officers and committee members will be advised to the Secretary prior to the AGM.

Election of officers and committee members takes place at the AGM.

All members have the right to vote upon election of officers and committee members.

Each member receives one vote per AGM and decisions (election of officers and committee members, and any other significant changes including amendment of this Constitution) will be made on the basis of a simple majority vote.

If a member wishes to exercise their right to vote upon election of officers and committee members but is not able to attend the AGM in person, they may vote by correspondence by advising the Secretary.

The committee has the right to call a Special General Meeting if necessary, which will operate in the same fashion as an Annual General Meeting.

## 9. CODE OF CONDUCT

In the interests of ensuring a safe and enjoyable experience for members and casual players, all participants agree to treat each other with respect and civility, and to display good sportsmanship both on and off the court.

Any anti-social behaviour, such as insulting language or gestures, bullying, harassment, abuse, or unwanted physical contact, will not be tolerated.

Individuals who breach this code of conduct will initially receive a verbal warning.

In the event of any subsequent or severe breaches, the individual may be ejected from the venue and the matter will be brought to the committee's attention for deliberation.

## 10. DISCIPLINE AND DISPUTES

Any complaints regarding the behaviour of members should be presented in writing to the President or Secretary. The committee will review complaints or breaches of the code of conduct within 7 days and has the power to take appropriate disciplinary action against a member.

This may include temporary suspension or termination of membership.

Members who are subject to disciplinary action will be advised of the action in writing.

In the event of suspension or termination of membership, no membership or any other fees will be refunded to the member.

## 11. DISSOLUTION

A resolution to dissolve the club may only be passed at an Annual General Meeting or Special General Meeting by a majority vote of the membership.

If the club is unable to meet its financial obligations the committee is required to call a Special General Meeting for the purpose of proposing dissolution.


In the event of dissolution, any remaining assets of the club will become the property of *Badminton Canterbury Incorporated*.


## 12. AMENDMENTS TO THIS CONSTITUTION

This Constitution will only be amended through majority vote of members at an AGM or SGM. Any amendments will be communicated to all members.

## DECLARATION

Fendalton Badminton Club hereby adopts and accepts this Constitution as a current document regulating the actions of its members.

Signed	
Name	David McGeorge
Date	13/03/18
Position	President

Signed	
Name	Ken Ocock
Date	13/3/18
Position	Secretary